

15 September 2016 8.00am – 10.00am

The Eaton Room, Chester Grosvenor Hotel, Eastgate Street, Chester, CH1 1LT

CHESTER GROWTH PARTNERSHIP MEMBERS

Guy Butler, Cllr Samantha Dixon, Katrina Michel, Peter Carstensen, Liz Carnie, Dean Paton, Fran Burgess, Sally Pilott, Andy Foster, Phil Harris

WORKING GROUP MEMBERS

Chris Capes, Beth Skinner, Ruth Wojtan, Roz Munslow, Caroline Thomas, Harry Bolton

OTHER ATTENDEES

Peter Cocker, Gemma Davies, Clare Huber

APOLOGIES

Claire Griffiths, Will Heath, Alison Knight, Ed Oliver, Cllr Brian Crowe, Chris Matheson MP, Phil Mayall

Action Points

- LC to circulate list of Top 10 owners in the city
- CH to share piece of work on dwell time from Northgate project with working group
- Meeting to take place with PR/Comms resources from all board organisations
- SP to circulate Growth Track 360 survey monkey link to board members
- Add Connectivity agenda item to the next meeting agenda

1.	<p>Welcome and Introduction - Guy Butler</p> <p>GB welcomed the board, thanked the Grosvenor Hotel for hosting the meeting and gave an update on the latest activity:</p> <ul style="list-style-type: none"> • Two business planning sessions have taken place with workstream leads to review the current CGP business plan and look at the structure of the board/working groups to ensure effective working and available resources are being utilised. • The newly opened Opera House Grill is a welcome and exciting opportunity for the restaurant market in Chester. • Chester Investment Prospectus has been a success and it now needs someone to take ownership to keep it an updated and live document. Another push to be made to promote the Chester Investment Map. 	GB
2.	<p>Business Planning - Peter Carstensen & Guy Butler</p> <p>A new two year CGP Business Plan is being produced to replace the previous 12 month plan set in 2015. The contents of the new business plan will contain objectives and outputs for each of the workstreams, which will also be summarised at the end of the two year period to produce a document detailing main outcomes and a four year look ahead at what we want to achieve in Chester.</p>	PC/ GB

	<p>A review of each of the workstreams has taken place with a SWOT analysis to identify progress to date and areas for improvement. A first draft of the new business plan will be produced by the end of September which will be reviewed by each workstream lead, and circulated prior to the next board meeting in November.</p> <p>A discussion took place on the linkages between the Business Plan and One City Plan, and the need to work with the OCP as a reference, contributing towards it. SD highlighted the extensive consultation process that took place with the creation of the OCP which stakeholders and members of the public will be familiar with. SD also informed of the newly established District Committee Panels comprising of Councillors that will be feeding in to what is going on in each locality area, driven by the Council Plan.</p> <p>GB summarised the discussions concluding the two streams of Chester Growth Partnership; CGP team/council who are actively delivering projects and the Board which sits at a strategic level.</p>	
3.	<p>Workstream Updates</p> <p>HB gave an update on the Housing Working Group with the following highlights:</p> <ul style="list-style-type: none"> • A meeting took place with planning, property and policy to identify 25 potential housing sites within the city boundary. Currently in the process of refining to 5/6 investment propositions. • HB and WH will be attending a meeting to discuss the Local Plan (Part Two) preferred approach. <p>GB - mentioned the Shot Tower residential scheme which now has been granted planning permission and is due to start on site in the new year.</p> <p>LC gave an update on the Investment Working Group with the following highlights:</p> <ul style="list-style-type: none"> • A skills meeting took place to discuss what can be achieved, with the consensus that the lack of resource makes it difficult to specifically influence Chester. Skills information such as key stats/links will be added to the CGP website to provide improved basic signposting. • The group will continue to review the Investment Map and Prospectus, and are now looking at developing a database of investors. <p>Action point - LC to circulate list of Top 10 owners in the city</p> <p>DP and FB gave an update on the Dwell Working Group with the following highlights:</p> <ul style="list-style-type: none"> • Emphasis going forward for the group will be becoming more strategic with an upcoming ½ day strategy session taking place to discuss what dwell is, other potential aspects and shaping future priorities. • CH1 BID have been proactive in collecting data to establish a baseline for dwell time. <p>Action point - CH to share piece of work on dwell time from Northgate project with working group</p>	ALL

	<p>KM gave an update on the Engage Working Group with the following highlights:</p> <ul style="list-style-type: none"> • London Ambassadors dinner to be planned for February 2017 focusing on people in London who have key contacts. • KM and GB will be meeting with Miri Thomas from Insider Media - any good news stories to be fed through to GB. • A CPD event will be taking place in Manchester on 29th November with Grant Thornton and Savills aimed at young professionals. • Working with Chester locality team to organise a Healthcare Prospects event. • Cheshire & Warrington LEP will be paying for a stand at MIPIM 2017. Looking for potential sponsors to host an event/ dinner/ inclusion of logo etc. <p>SP gave an update on the Infrastructure Working Group with the following highlights:</p> <ul style="list-style-type: none"> • CGP, CWaC and 3 MP's have presented the Growth Track 360 brochure to the rail minister. Meetings with DfT, Arriva Wales, Arriva North and Network Rail are to be arranged. • Parking - Mott McDonald have finished their consultation and will be reporting their findings at the next working group meeting. <p>A discussion took place on the need to coordinate communications in the future to ensure positive PR for the board - Dwell group agreed to pick this up.</p> <p>Action point - Meeting to take place with PR/Comms resources from all board organisations</p>	
4.	<p>Growth Track 360 Briefing - Ruth Wojtan</p> <p>Ruth Wojtan gave a briefing on the Growth Track 360 campaign with the following highlights:</p> <ul style="list-style-type: none"> • The Growth Track 360 campaign launched on 15th July developed by cross-sector support including the Cross Border Rail Taskforce. The campaign looks to secure £1 billion of rail improvements to transform the North Wales, Cheshire and Wirral economy, and influence franchise/infrastructure investment. • 80 business testimonials have been included in the document, with 370 businesses signed up to support the campaign via an online survey. • A mix of infrastructure and service improvements are included in the campaign including electrification, connectivity to HS2 and links from Chester to Manchester Airport. • Currently in an intensive campaign period to influence the upcoming autumn statement, with an ongoing plan for continued lobbying in place. • A 'credit card' size handout will be produced summarising the key points from the campaign. <p>Action point - SP to circulate Growth Track 360 survey monkey link to board members</p>	RW
5.	<p>Project Update inc. Dee House and Amphitheatre, Heritage & Visual Arts Strategy - Chris Capes</p> <p>CC gave an update on the latest progress on Dee House and the Heritage & Visual</p>	CC

	<p>Arts Strategy with the following highlights:</p> <ul style="list-style-type: none"> • Thwaites have been confirmed as the chosen developer for Dee House following an 18 month process of procurement and negotiations. The decision was approved at Cabinet in July and called in to Scrutiny Committee on 8th September. • Currently in a standstill period until 23rd September, after which further information will be released by Thwaites. • The Heritage & Visual Arts Strategy document has been circulated to the board and highlights key data to inform clear strategic decisions on where to make investment. Clear gaps include improving the museum offer and offering visual arts in the city. • Stakeholder consultation has been undertaken with public consultation due to take place. The strategy will then be taken to Cabinet for approval. 	
6.	<p>Chester Northgate - Clare Huber CH gave an update on the Chester Northgate project with the following highlights:</p> <ul style="list-style-type: none"> • The scheme is being taken to Planning Committee on 15th September • The difference of previous schemes to the current scheme now factors in the level of investment in the city totaling £100m which includes the Theatre and new Bus Interchange. • CWaC are currently landowners of 85% of the Northgate footprint. • Phase 0 incorporates the current library, which will be moving into Storyhouse, to create two new restaurants. • Picturehouse have been announced as the cinema operators. • There are 7 potential funding options for the project, with the creation of funding, construction and letting strategies taking place. • Subject to planning and full council approval, enabling works will start on site in April/May 2017 with completion at the end of 2020. 	CH
7.	<p>Connectivity - Chris Capes & Guy Butler It was agreed to move this agenda item to the next board meeting in November. Any ideas on connectivity to be brought to this meeting e.g. 3G in city centre etc.</p> <p>Action point - Add Connectivity agenda item to the next meeting agenda</p>	CC/ GB
8.	<p>AOB SP informed of the proposals for student accommodation on the current car park site adjacent to the Royal Mail sorting office. Public consultation for the scheme begin on Thursday 22nd September with a private viewing from 1-3pm welcome for CGP members to attend. It is noted that SD did not take part in this discussion.</p> <p>PH mentioned the High Sheriff's Awards for Enterprise 2016/17 with entries now being received, and the launch of apprenticeship awards. GD highlighted the success of four apprenticeship events held by CWaC this month across the borough.</p> <p>GB encouraged board members to think of potential future venues for board meetings to be held.</p>	ALL
9.	<p>Date of Next Meeting - Thursday 17th November 2016, 8am</p>	